

AFCEA/AUSA TechNet 2006 - Orlando Table-Top Display Reservation

Company/Organization Name: _____

PROGRAM WRITE-UP: Include in word format a brief description of your product or service to be displayed (limit your write-up to 75 words), to include who you are, what you are displaying and why attendees should stop at your display. Descriptions are subject to editing by the organizers of AFCEA/AUSA TechNet 2006-Orlando.

Business/Marketing POC: _____

Phone/E-mail: _____

- E-mail your company logo in a .jpg or.pdf format for inclusion in the program to steven.s.painter@saic.com and esquinaldop@sytexinc.com

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| Questions? | Steve Painter, Exhibit Co-Chair: steven.s.painter@saic.com (407) 243-3379 |
| | J.T. (Pete) Esquinaldo, Exhibit Co-Chair: esquinaldop@sytexinc.com (407) 737-8087 |
| | Dick Hess, Exhibits Treasurer: Richard.Stanley.Hess@peostri.army.mil (407) 384-3736 |
| | Web Site: http://www.afcea-orlando.org/ |

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| Send exhibit registration form and payment to: | AFCEA Orlando- Central Florida Chapter |
| or | PO Box 780883 |
| | Orlando, FL 32878- 0883 |
| Send exhibit registration form via e-mail: | To: steven.s.painter@saic.com |
| or | Cc: esquinaldop@sytexinc.com |
| | Cc: Richard.Stanley.Hess@peostri.army.mil |
| Send exhibit registration form via fax: | (407) 243-3352 attn: Steve Painter |

AFCEA/AUSA TechNet 2006 - Orlando Exhibitor Rules and Regulations

▪Display space is limited. Spaces will be assigned based on the date of receipt of **full** payment. Confirmed exhibitors who cancel their table reservation by December 16 will be given a 50% refund. Exhibitors canceling after that date will not be eligible for a refund. Applications that arrive after available space is filled will be placed on a stand-by list with priority based on date of payment receipt. Exhibitors on stand-by list will be refunded their money in full if no display space becomes available.

•Exhibit space will include: 1 table, covered and draped on three sides; two chairs; access to single-point 110 VAC power; and access to trash containers. **Internet access must be arranged for separately with the hotel; contact Annette Dagan at 407-658-9008, Ext 102.**

•Exhibitors who opt for an 8' table may bring a stand-alone booth, with the understanding that assigned space is limited in size and that there will no "pipes and drapes" to separate displays. Exhibitors who plan to use a stand-alone display vice an 8' table are requested to inform the TechNet 2006 Exhibit Committee as soon as possible. Exhibitors who opt for a 6' table may not bring a stand-alone unless the stand-alone display can be accommodated within the 6' footprint. No exhibit may be higher than 11' when measured from the floor to the top of the display.

•No Exhibitor shall assign, sublet, or share any part of the space contracted to them. Exhibitors shall limit the services/materials displayed in their exhibit area to those provided or used by the exhibitor in the conduct of the organization's business.

•The Exhibit Committee reserves the right to rearrange display space assignments until exhibits setup.

•**Exhibit Setup: Tuesday, January 24th from 0900-1600. Limited storage space is available for storage of display transport cases.**

Exhibits Open: Wednesday, January 25th from 0715-1800 and Thursday, January 26th from 0730-1300.

Exhibit Teardown: Thursday, January 26th from 1300-1700. Exhibitors will not start dismantling displays prior to 1300 without prior approval. All displays must be dismantled and removed from the exhibit area NLT 1700 on January 26th.

•Vendors will not tear down their exhibit without prior approval of the Exhibit Committee. Exhibitors are encouraged to have a representative with their display during all scheduled exhibit times.

•Exhibitors are requested to be courteous to other exhibitors and attendees. The Exhibit Committee reserves the right to impose limitations on noise or any other manner of operations that, in their opinion, becomes objectionable.

•If TechNet 2006 sponsors (AFCEA AND AUSA) should be prevented from holding the exhibition for any reason beyond their control (such as, but not limited to, damage to the building, riots, strikes, acts of government, or acts of God) or if an exhibitor cannot occupy the assigned exhibit space due to reasons beyond TechNet 2006 sponsors' control, then the TechNet 2006 sponsors have the right to cancel the exhibit or any part thereof, with no further liability to the exhibitor other than a refund of exhibit space fee, less a proportionate share of the exposition cost incurred.

•Neither the management of the host facility nor TechNet 2006 sponsors shall be liable for the damage, loss or destruction to the exhibits by reason of fire, theft, accident or other destructive causes. Neither the management of the host facility, the TechNet 2006 sponsors, nor any of their agents, servants or employees will be held accountable or liable for accidents to exhibitors, their agents or employees.

•The exhibitor shall lease the table/booth space at his or her sole risk. The exhibitor shall be liable to the host facility and/or TechNet 2006 sponsors for any damage to the building and/or furniture and fixtures contained therein which shall occur through acts or omissions of the exhibitor. The exhibitor assumes the entire responsibility and hereby agrees to protect, indemnify, defend and hold harmless the TechNet 2006 sponsors, the host facility, their officers, employees, and agents against all claims, losses and damages to persons and property, governmental charges and fines, and attorney's fees arising out of or caused by exhibitors installations, removal, maintenance, occupancy or use of the exhibition premises or any part thereof. The exhibitor acknowledges that the TechNet 2006 sponsors do not maintain and are not responsible for obtaining insurance covering exhibitor's property. Exhibitors are advised to obtain business interruption and property loss insurance to cover such occurrences.

•All exhibitors must be familiar with these rules and regulations prior to arriving at the exhibit site. Payment for exhibit space will be accepted by TechNet 2006 sponsors as confirmation that your company representative has read, understand and will comply with the above rules and regulations.

•Questions concerning displays of these rules and regulations should be addressed to the TechNet 2006 Exhibit Committee representatives on duty during the event. Questions prior to the event should be addressed to:

Steve Painter, Exhibit Co-Chair: steven.s.painter@saic.com (407) 243-3379

J.T. (Pete) Esquinado, Exhibit Co-Chair: esquinadop@sytexinc.com (407) 737-8087

Dick Hess, Exhibits Treasurer: Richard.Stanley.Hess@peostri.army.mil (407) 384-3736